

## Rationale

Fundraising contributes to the school's ability to provide a diverse range of quality programs.

## Purpose

To raise sufficient funds to achieve the broader goals of the school.

## Guidelines

- In accordance with Regulation 8.19 of the Education Regulations 1988, a School Council may raise funds for school purposes by conducting local efforts or amusements.
- All fundraising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity.
- School Council will seek voluntary contributions from parents in accordance with departmental requirements and expectations.
- Any fundraising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from local government or other relevant authorities prior to entering into any agreements.
- All fundraising activities will be identified as such, and will only involve voluntary participation.
- All profits (and losses) associated with fundraising activities will be reported to the wider community via the reports presented to School Council.

**Bellbrae Primary School**

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(03) 5261 2660

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Policy ratified by  
School Council

August 2016

## Bellbrae Primary School

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# Program

Program ratified by  
School Council

August 2016

## Purpose

To provide additional funds, to support program diversity and initiatives across the school community.

## Implementation

1. School Council will oversee a committee with a core responsibility of conducting fundraising activities such as the Mayfair. The Resources sub-committee will have responsibilities including providing advice and recommendations to School Council in relation to voluntary contributions and donations.
2. The Junior School Council will also be involved in coordinated fundraising events. These events will usually support local individual needs and charities but may also support state, national and international causes eg. World Vision.
3. School Council will seek voluntary contributions from parents in accordance with departmental requirements and expectations.
4. School Council has the potential to hire school facilities by outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use.
5. School Council will determine appropriate sponsorships sought from industry and commerce so long as they benefit the school, have educational value, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products.
6. Any fundraising involving raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board.
7. Any fundraising activity involving alcohol must be undertaken with the permission and under the instructions of the appropriate licensing authority.

## Evaluation

- This will be reviewed and evaluated as part of the school's three year review cycle.
- Reports to School Council and the wider community will include evaluation of process and outcomes of fundraising.